

**REGULAR MEETING OF THE COMMON COUNCIL
OF THE CITY OF PLATTSBURGH, NEW YORK**

December 18, 2014

5:30 P.M.

AGENDA

Present: Mayor James Calnon, Councilors Rachelle Armstrong (W1), Mike Kelly (W2), Dale Dowdle (W3), Paul O'Connell (W4), Becky Kasper (W5), Joshua Kretser (W6)

Absent:

1. MINUTES OF THE PREVIOUS MEETING:

RESOLVED: That the Minutes of the regular meeting of the Common Council held on December 4, 2014 are approved and placed on file among the public records of the City Clerk's Office.

By Councilor _____; Seconded by Councilor _____

Roll call: Councilors Armstrong, Kelly, Dowdle, O'Connell, Kasper, Kretser

2. PAYROLLS OF VARIOUS DEPARTMENTS:

RESOLVED: That the payrolls of the various Departments of the City of Plattsburgh for the weeks ending December 10, 2014 in the amount of **\$ 369,755.51** and December 17, 2014 in the amount of **\$ _____** are authorized and allowed and the Mayor and the City Clerk are hereby empowered and directed to sign warrants drawn on the City Chamberlain for the payment thereof.

By Councilor _____; Seconded by Councilor _____

Roll call: Councilors Armstrong, Kelly, Dowdle, O'Connell, Kasper, Kretser

3. REPORTS OF CITY OFFICES & COMMITTEE REPORTS:

- Report of Fire and Ambulance Responses for the weeks of December 4 – December 17, 2014
- Report from the Building Inspector's office December 15, 2014
- Statement from the City Clerk's Office of all monies received during the month of November 2014 in the total amount of \$11,189.88
- Report of Public Hearing held by the Zoning Board of Appeals on December 15, 2014

RESOLVED: That the reports as listed are hereby ordered received and placed on file among the public records of the City Clerk's Office.

By Councilor _____; Seconded by Councilor _____

Roll call: Councilors Armstrong, Kelly, Dowdle, O'Connell, Kasper, Kretser

4. CORRESPONDENCE OR RECOMMENDATIONS FROM BOARDS: None

5. AUDIT OF CLAIMS:

RESOLVED: That the bills Audited by the Common Council for the weeks ending December 12, 2014 in the amount of \$ 4,985,524.90 and December 19, 2014 in the amount of \$ _____ are authorized and allowed and the Mayor and City Clerk are hereby authorized and directed to sign warrants drawn on the City Chamberlain for the payment thereof.

By Councilor _____; Seconded by Councilor _____

Roll call: Councilors Armstrong, Kelly, Dowdle, O'Connell, Kasper, Kretser

6. PERSONS ADDRESSING COUNCIL:

7. OTHER ITEMS:

A. RESOLVED: In accordance with the request therefore the Common Council approves renaming South Platt Little League Field to Gerald Burdo Field.

By Councilor _____; Seconded by Councilor _____

Discussion:

Roll call: Councilors Armstrong, Kelly, Dowdle, O'Connell, Kasper, Kretser

ACTION TAKEN: Adopted _____ Defeated _____ Withdrawn _____ Tabled _____

Follow up Action:

B. RESOLVED: In accordance with the request therefore the Common Council approves the City Chamberlain to transfer \$5,000 from Finance Contract Services to Capital Fund Transfers within the 2014 General Fund Budget to provide for asbestos inspection and analysis costs for the City's property at 40 Bridge Street.

By Councilor _____; Seconded by Councilor _____

Discussion:

Roll call: Councilors Armstrong, Kelly, Dowdle, O'Connell, Kasper, Kretser

ACTION TAKEN: Adopted _____ Defeated _____ Withdrawn _____ Tabled _____

Follow up Action:

C. RESOLVED: In accordance with the request therefore the Common Council approves the City Chamberlain to revise capital project H5110.47 "40 Bridge Street Remediation" to provide for asbestos inspection and analysis costs for the building on this City property.

By Councilor _____; Seconded by Councilor _____

Discussion:

Roll call: Councilors Armstrong, Kelly, Dowdle, O'Connell, Kasper, Kretser

ACTION TAKEN: Adopted _____ Defeated _____ Withdrawn _____ Tabled _____

Follow up Action:

D. RESOLVED: In accordance with the request therefore the Common Council approves the Municipal Lighting Department be permitted to proceed with the write-off of unpaid final bills for the period August 1, 2013 to September 30, 2013 in the amount of \$5,420.95. The percentage of write-offs for this period is .27%.

By Councilor _____; Seconded by Councilor _____

Discussion:

Roll call: Councilors Armstrong, Kelly, Dowdle, O'Connell, Kasper, Kretser

ACTION TAKEN: Adopted _____ Defeated _____ Withdrawn _____ Tabled _____

Follow up Action:

E. RESOLVED: In accordance with the request therefore the Common Council approves Molly Van Ullen of the National Multiple Sclerosis Society to hold the MS Walk at US Oval on May 3, 2015.

By Councilor _____; Seconded by Councilor _____

Discussion:

Roll call: Councilors Armstrong, Kelly, Dowdle, O'Connell, Kasper, Kretser

ACTION TAKEN: Adopted _____ Defeated _____ Withdrawn _____ Tabled _____

Follow up Action:

F. RESOLVED: In accordance with the request therefore the Common Council approves the City Chamberlain to revise the 2014 Water Fund Budget with a transfer of \$32,865 from the Purification

Regular Payroll line to the Purification Capital Outlay line to provide for unbudgeted costs to purchase a replacement pick-up truck with a plow.

By Councilor _____; Seconded by Councilor _____

Discussion:

Roll call: Councilors Armstrong, Kelly, Dowdle, O'Connell, Kasper, Kretser

ACTION TAKEN: Adopted _____ Defeated _____ Withdrawn _____ Tabled _____

Follow up Action:

G. RESOLVED: In accordance with the request therefore the Common Council approves Sunrise Rotary and CVPH to establish a route from the CVPH entrance on Beekman Street, turning right on to Cornelia Street traveling up to the CVPH Cornelia Street entrance for a horse and wagon ride during a Winter Carnival on Saturday, February 21, 2015 from 11-3. The Rotary Organization is the Insurance holder.

By Councilor _____; Seconded by Councilor _____

Discussion:

Roll call: Councilors Armstrong, Kelly, Dowdle, O'Connell, Kasper, Kretser

ACTION TAKEN: Adopted _____ Defeated _____ Withdrawn _____ Tabled _____

Follow up Action:

H. RESOLVED: In accordance with the request therefore the Common Council approves that the City of Plattsburgh declares Thursday, December 25 from 12:00 AM until 11:59 PM as Plattsburgh Generosity Day, a day in which acts of generosity will be celebrated. It is during this holiday season, a time when many citizens give thanks for the bounty that we receive and go out of their way to help others, that acts of generosity and kindness will be applauded.

By Councilor _____; Seconded by Councilor _____

Discussion:

Roll call: Councilors Armstrong, Kelly, Dowdle, O'Connell, Kasper, Kretser

ACTION TAKEN: Adopted _____ Defeated _____ Withdrawn _____ Tabled _____

Follow up Action:

I. RESOLVED: In accordance with the request therefore the Common Council approves a proposal from AES Northeast for "Margaret Street Pump Station Redundant Pumping Project" in the amount of \$49,752. The source of funds is capital project H8130.59.

By Councilor _____; Seconded by Councilor _____

Discussion:

Roll call: Councilors Armstrong, Kelly, Dowdle, O'Connell, Kasper, Kretser

ACTION TAKEN: Adopted _____ Defeated _____ Withdrawn _____ Tabled _____

Follow up Action:

J. RESOLVED: In accordance with the request therefore the Common Council approves Change orders for Contract # 2014-14 "Champlain Valley Transportation Museum" to extend the completion date from December 31, 2014 to February 20, 2015.

By Councilor _____; Seconded by Councilor _____

Discussion:

Roll call: Councilors Armstrong, Kelly, Dowdle, O'Connell, Kasper, Kretser

ACTION TAKEN: Adopted _____ Defeated _____ Withdrawn _____ Tabled _____

Follow up Action:

K. RESOLVED: In accordance with the request therefore the Common Council approves the position of Assistant Superintendent of Public Works will be at range 13 step 9 on the management payscale.

By Councilor _____; Seconded by Councilor _____

Discussion:

Roll call: Councilors Armstrong, Kelly, Dowdle, O'Connell, Kasper, Kretser

ACTION TAKEN: Adopted _____ Defeated _____ Withdrawn _____ Tabled _____

Follow up Action:

L. THE MAYOR HANDS DOWN THE PERMANENT APPOINTMENT OF ASSISTANT SUPERINTENDENT OF PUBLIC WORKS TO MICHAEL BESSETTE EFFECTIVE JANUARY 2, 2015 PENDING THE SUCCESSFUL COMPLETION OF A 26 WEEK PROBATIONARY PERIOD.

Discussion:

Roll call: Councilors Armstrong, Kelly, Dowdle, O'Connell, Kasper, Kretser

ACTION TAKEN: Adopted _____ Defeated _____ Withdrawn _____ Tabled _____

Follow up Action:

M. RESOLVED: In accordance with the request therefore the Common Council approves the adoption of a resolution approving the City of Plattsburgh's FOIL Policy and Procedures as set forth in a draft dated 12/16/14. The entire text of which has been distributed to and read by the members of the Common Council, is hereby enacted without the reading thereof and a copy of said policy is made part of the minutes of this meeting.

By Councilor _____; Seconded by Councilor _____

Discussion:

Roll call: Councilors Armstrong, Kelly, Dowdle, O'Connell, Kasper, Kretser

ACTION TAKEN: Adopted _____ Defeated _____ Withdrawn _____ Tabled _____

Follow up Action:

N. RESOLVED: The Common Council wishes to amend the Mayor's Budget for 2015 by an increase in the General Fund City Clerk Conferences appropriation by \$1,550.00 for training through conference attendance in 2015.

By Councilor _____; Seconded by Councilor _____

Discussion:

Roll call: Councilors Armstrong, Kelly, Dowdle, O'Connell, Kasper, Kretser
[Requires 4 affirmative Council votes; Mayor cannot break tie.]

ACTION TAKEN: Adopted _____ Defeated _____ Withdrawn _____ Tabled _____

Follow up Action:

O. RESOLVED: The Common Council wishes to amend the Mayor's Budget for 2015 an increase in the General Fund Transfer Library appropriation by \$9,821.00 to restore the City's Library funding to the 2014 level, with a corresponding increase in the Library Fund Inter-fund General Fund estimated revenue of \$9,821 and corresponding increases to the Library Fund Other Equipment appropriation of \$5,000, the Library Fund Contract Services appropriation of \$3,021 and the Library Fund Debt Service appropriation of \$1,800.00, as approved by the Library Board of Directors.

By Councilor _____; Seconded by Councilor _____

Discussion:

Roll call: Councilors Armstrong, Kelly, Dowdle, O'Connell, Kasper, Kretser
[Requires 4 affirmative Council votes; Mayor cannot break tie.]

ACTION TAKEN: Adopted _____ Defeated _____ Withdrawn _____ Tabled _____

Follow up Action:

P. RESOLVED: The Common Council wishes to amend the Mayor's Budget for 2015 by an increase in the General Fund Human Resources Training/Education appropriation by \$8,150.00 for training in 2015.

By Councilor _____; Seconded by Councilor _____

Discussion:

Roll call: Councilors Armstrong, Kelly, Dowdle, O'Connell, Kasper, Kretser
[Requires 4 affirmative Council votes; Mayor cannot break tie.]

ACTION TAKEN: Adopted _____ Defeated _____ Withdrawn _____ Tabled _____

Follow up Action:

Q. RESOLVED: The Common Council wishes to amend the Mayor's Budget for 2015 by an increase in the General Fund Building Inspector Regular Payroll appropriation by \$46,550.00 for adding a Municipal Code Inspector to the staff with corresponding increases to the General Fund Social Security appropriation of \$3,600.00 and to the General Fund Workers Compensation appropriation of \$400.00.

By Councilor _____; Seconded by Councilor _____

Discussion:

Roll call: Councilors Armstrong, Kelly, Dowdle, O'Connell, Kasper, Kretser
[Requires 4 affirmative Council votes; Mayor cannot break tie.]

ACTION TAKEN: Adopted _____ Defeated _____ Withdrawn _____ Tabled _____

Follow up Action:

R. RESOLVED: The Common Council wishes to amend the Mayor's Budget for 2015 an increase in the General Fund Building Inspector Motor Vehicle appropriation by \$22,000.00 for adding a vehicle for staff use with field work.

By Councilor _____; Seconded by Councilor _____

Discussion:

Roll call: Councilors Armstrong, Kelly, Dowdle, O'Connell, Kasper, Kretser
[Requires 4 affirmative Council votes; Mayor cannot break tie.]

ACTION TAKEN: Adopted _____ Defeated _____ Withdrawn _____ Tabled _____

Follow up Action:

S. RESOLVED: The Common Council wishes to amend the Mayor's Budget for 2015 by an increase in the General Fund Contingency appropriation by \$30,000 with a corresponding decrease to the General Fund Community Development Contract Services appropriation by \$30,000.

By Councilor _____; Seconded by Councilor _____

Discussion:

Roll call: Councilors Armstrong, Kelly, Dowdle, O'Connell, Kasper, Kretser
[Requires 4 affirmative Council votes; Mayor cannot break tie.]

ACTION TAKEN: Adopted _____ Defeated _____ Withdrawn _____ Tabled _____

Follow up Action:

T. RESOLVED: The Common Council wishes to amend the Mayor's Budget for 2015 by an increase in the General Fund Regular Payroll total appropriations by \$9,800.00 for a stipend of \$800.00 to be paid to each manager with corresponding increases to the General Fund Social Security appropriation of \$750.00 and to the General Fund Workers Compensation appropriation of \$250.00. (This cost is equivalent to a 1% increase in the 2015 payroll of each manager in the General Fund, but the stipend is a flat payment to each manager as opposed to a percentage increase in the managers' pay scale).

By Councilor _____; Seconded by Councilor _____

Discussion:

Roll call: Councilors Armstrong, Kelly, Dowdle, O'Connell, Kasper, Kretser
[Requires 4 affirmative Council votes; Mayor cannot break tie.]

ACTION TAKEN: Adopted _____ Defeated _____ Withdrawn _____ Tabled _____

Follow up Action:

U. RESOLVED: The Common Council wishes to amend the Mayor's Budget for 2015 by an increase in the Rec Complex Fund Regular Payroll appropriation by \$1,600.00, by an increase in the Water Fund Regular Payroll appropriation by \$1,900.00, by an increase in the Sewer Fund Regular Payroll appropriation by \$2,700.00 and by an increase in the MLD Fund Regular Payroll appropriation of \$1,600.00 to pay an \$800.00 stipend to the managers in each of those funds. (This cost is equivalent to a 1% increase in the 2015 payroll of each manager in these funds, but the stipend is a flat payment to each manager as opposed to a percentage increase in the managers' pay scale).

By Councilor _____; Seconded by Councilor _____

Discussion:

Roll call: Councilors Armstrong, Kelly, Dowdle, O'Connell, Kasper, Kretser
[Requires 4 affirmative Council votes; Mayor cannot break tie.]

ACTION TAKEN: Adopted _____ Defeated _____ Withdrawn _____ Tabled _____

Follow up Action:

V. RESOLVED: The Common Council wishes to amend the Mayor's Budget for 2015 by eliminating non-essential Office Supply expenditures in all Departments funded by the General Fund. Supplies are considered "non-essential" if they are not essential to the operation of the office or are not an investment in the operations thereof.

By Councilor _____; Seconded by Councilor _____

Discussion:

Roll call: Councilors Armstrong, Kelly, Dowdle, O'Connell, Kasper, Kretser
[Requires 4 affirmative Council votes; Mayor cannot break tie.]

ACTION TAKEN: Adopted _____ Defeated _____ Withdrawn _____ Tabled _____

Follow up Action:

W. RESOLVED: The Common Council wishes to amend the Mayor's Budget for 2015 by reducing by 1% the budgets of Police (\$45,000), Fire (\$31,000), Finance (\$7,000), and Public Works (\$19,600). Council recommends that these cuts non-personnel lines; however, the reduction of personnel lines (unfilled positions), might be eliminated, if that is preferred.

By Councilor _____; Seconded by Councilor _____

Discussion:

Roll call: Councilors Armstrong, Kelly, Dowdle, O'Connell, Kasper, Kretser
[Requires 4 affirmative Council votes; Mayor cannot break tie.]

ACTION TAKEN: Adopted _____ Defeated _____ Withdrawn _____ Tabled _____

Follow up Action:

X. RESOLVED: The Common Council wishes to amend the Mayor's Budget for 2015 by accepting the amended Capital Projects Plan for 2015.

By Councilor _____; Seconded by Councilor _____

Discussion:

Roll call: Councilors Armstrong, Kelly, Dowdle, O'Connell, Kasper, Kretser
[Requires 4 affirmative Council votes; Mayor cannot break tie.]

ACTION TAKEN: Adopted _____ Defeated _____ Withdrawn _____ Tabled _____

Follow up Action:

8. TRAVEL REQUEST:

A. RESOLVED: In accordance with the request therefore the Common Council approves Environmental Manager Jon Ruff to attend "Utility Management Conference 2015" in Austin, Texas from February 18 – 20, 2015 at an estimated cost of \$1,949.

By Councilor _____; Seconded by Councilor _____

Discussion:

Roll call: Councilors Armstrong, Kelly, Dowdle, O'Connell, Kasper, Kretser

ACTION TAKEN: Adopted _____ Defeated _____ Withdrawn _____ Tabled _____

Follow up Action:

9. RESOLUTIONS FOR INITIAL CONSIDERATION: None

10. NEW BUSINESS:

11. CLOSING PUBLIC COMMENTS:

Motion to Adjourn by Councilor _____; Seconded by Councilor _____

Roll call Councilors Armstrong, Kelly, Dowdle, O'Connell, Kasper, Kretser

MEETING ADJOURNED: _____